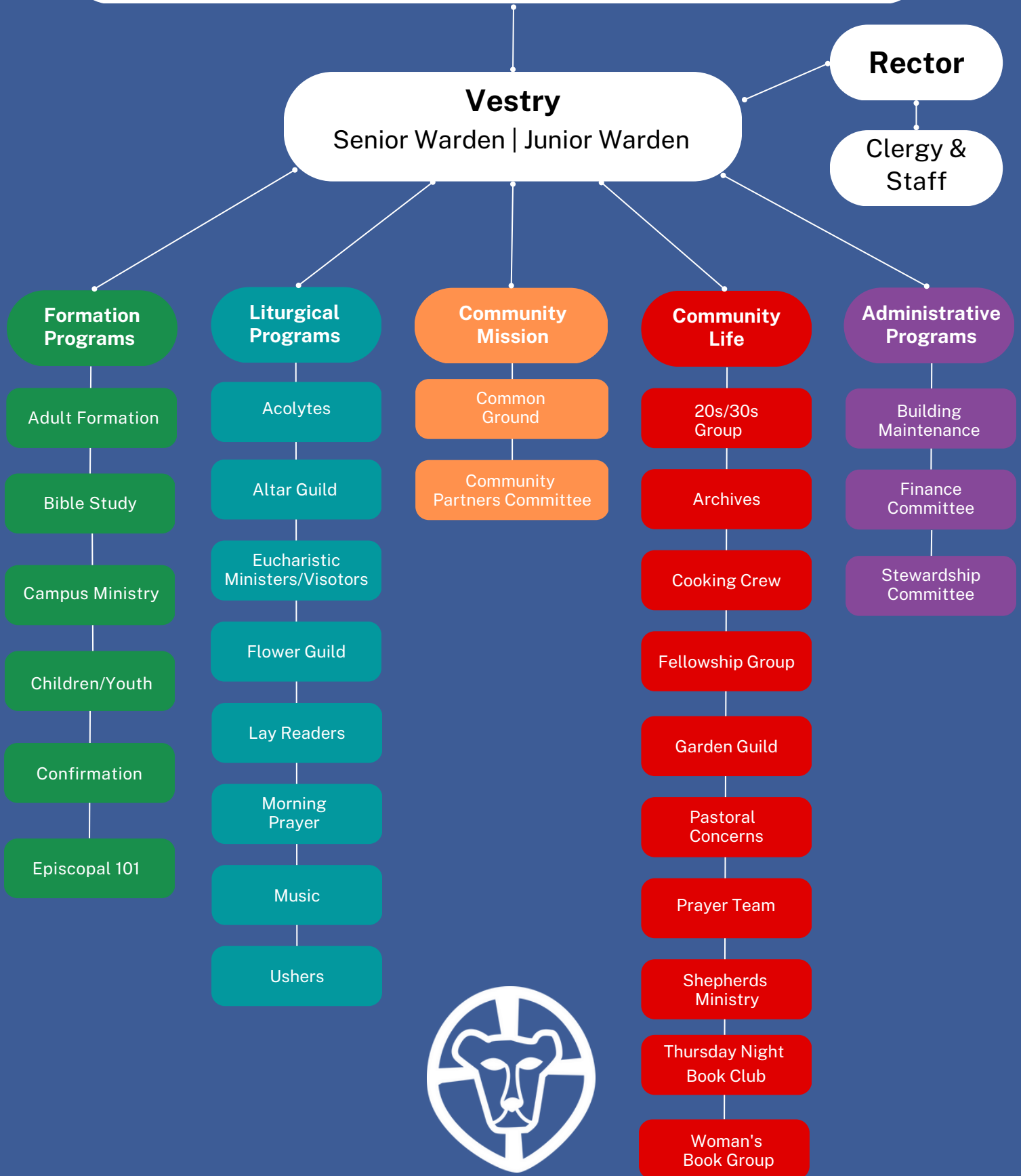


# St. Mark's Episcopal Church

Organizational Chart 2023



# Vestry

## **Vestry**

The Vestry is the governing body of the parish. It consists of the rector, two wardens, and nine additional Vestry members. Vestry members serve three-year terms. Three members are elected to the Vestry each year at the Annual Meeting in January. The Vestry meets monthly to monitor and make decisions regarding church property, finances, and parish life.

Contact: Fr. Ian Burch or Brooke Frizzell

## **Rector**

The priest in charge of a parish. The rector has authority and responsibility for worship and the spiritual jurisdiction of the parish, and the constitution and canons of the church. The rector is responsible for selection of all assistant clergy, and they serve at the discretion of the rector. The church and parish buildings and furnishings are under the rector's control.

Contact: Fr. Ian Burch

## **Clergy & Staff**

The associate clergy and staff serve at the discretion of the rector. As of January 2023, St. Mark's has an associate rector, two associate (non-stipendary) priests, an interim director of music, and a parish administrator on staff. The deacon serves directly under and at the direction of the diocesan bishop.

Contact: Fr. Ian Burch

# Formation Programs

## **Adult Formation**

Adult Education classes are offered most Sundays after the 10 am service. Additionally, we have online book study groups and special learning opportunities during Lent.

Contact: Fr. John Hickey or Fr. Ian Burch

## **Bible Study**

Throughout the year, a group Bible study meets over Zoom on Wednesdays at 4 pm.

Contact: Deacon Michelle Mooney

## **Campus Ministry**

St. Mark's leads and participates in worship and fellowship activities with students from area colleges and universities, such as Marquette University and UWM.

Contact: Fr. George Arceneaux

## **Children and Youth**

St. Mark's offers programs for students ages K4 through high school. Sunday School meets weekly during the program year and is currently using the Godly Play model. Throughout the year, the children also participate in special projects and activities, such as our Christmas Pageant in December and a variety of activities during the Easter season. We also have Confirmation classes and special activities for youth.

Contact: Fr. George Arceneaux

## **Confirmation**

Confirmation is the sacramental rite in which the candidates "express a mature commitment to Christ, and receive strength from the Holy Spirit through prayer and the laying on of hands by a bishop" (BCP, p. 860). We offer confirmation preparation on an as-needed basis with our youth.

Contact: Fr. George Arceneaux

## **Episcopal 101**

Episcopal 101 is a three-part class about the Episcopal faith in conversation with the rector and each other. We offer sessions two to three times a year. Episcopal 101 is open to all, but particularly beneficial to those who are new to the parish or are adults preparing for confirmation.

Contact: Fr. Ian Burch

# Liturgical Programs

## **Acolytes**

Acolytes serve as torchbearers and crucifers and are crucial players in our Sunday worship. During the service, they carry the processional cross and torches and light the altar candles. They also assist the priest in setting the altar for communion.

Contact: Fr. George Arceneaux

## **Altar Guild**

Altar Guild members work in teams to prepare the church for worship services, set the table for Communion, and clean up afterward. Each team handles this work about twice a month, preparing the linens, dishes, wine, and wafers before each service. They also wash the dishes and wash and iron the linens for each service.

Contact: Meg Edwards

## **Eucharistic Ministers/Visitors**

Eucharistic Ministers are licensed by the bishop to administer Holy Communion during worship services, and Eucharistic Visitors are licensed by the bishop to bring Holy Communion to parishioners who are homebound or hospitalized.

Contact: Fr. Ian Burch

## **Flower Guild**

Members of the Flower Guild purchase, arrange, and place altar flowers in the church for Sunday services and special services. They also gather as a group to assemble floral and greens arrangements around the church for Christmas and Easter.

Contact: Judy Young

## **Lay Readers**

Readers serve as lectors by reading the scriptures during services.

Contact: Kathy Katter

## **Morning Prayer**

We host Morning Prayer over Zoom on Mondays through Thursdays, at 9 am.

Contact: Fr. Ian Burch

# Liturgical Programs (cont.)

## **Music**

The choir provides leadership for the hymns and service music during our principal worship services and offers anthems during the offertory. The choir sings during the program year and rehearses on Thursday nights. Additionally, instrumentalists occasionally provide special music for services.

Contact: Michael Batcho

## **Ushers**

Our ushers are often the first people that parishioners and visitors meet on a Sunday morning. They greet congregants, hand out bulletins, assist and orient newcomers, count attendance and how many take communion for our records, bring the communion elements to the altar, collect the offering, deliver the collection to the priest, direct parishioners for communion, and clean up the pews after the service. Our ushers also read intercessory prayers during the Prayers of the People.

Contact: Mary Ross

# Community Mission

## **Common Ground**

St. Mark's participates as a member organization of Common Ground of Southeast Wisconsin, a group of nonpartisan, proactive citizens in Southeastern Wisconsin, dedicated to identifying pressing social problems facing our community and bringing about creative solutions. Common Ground is comprised of congregations, neighborhood groups, non-profits, schools, small businesses and unions.

Contact: Deacon Michelle Mooney

## **Community Partners Committee**

The Community Partners Committee plans and executes fundraising as well as volunteer opportunities for organizations in the Milwaukee area or the wider Church community that help people in need. Some organizations that we have supported in recent years include Kinship Community Food Center, Milwaukee Diaper Mission, Hospitality Center, Eastside Senior Services, Common Ground, and Episcopal Relief & Development.

Contact: Brooke Frizzell

# Community Life

## **20s/30s Group**

The 20s/30s Group is a group of younger members and friends of St. Mark's who gather for learning and fellowship.

Contact: Fr. George Arceneaux

## **Archives**

The Archives Committee collects and preserves documents and photos relating to the history of the church. They organize the material and make decisions about what to keep.

Contact: Sandy Boltz or Mary Ross

## **Cooking Crew**

Members of the Cooking Crew organize and provide meals for members who could use some help after becoming parents or hospitalizations/rehab.

Contact: Michelle Mooney

## **Fellowship Group**

The Fellowship Group meets monthly for breakfast and also help out with parish activities and work days.

Contact: Vince Katter

## **Garden Guild**

The Garden Guild meets weekly seasonally to tend the courtyard and gardens of St. Mark's. Activities include planting, weeding, mulching and watering.

Contact: Jane Shero

## **Pastoral Concerns**

The Pastoral Care team is made up of individuals appointed by the clergy. It is a small group whose ministry is to take care of members who are acutely ill or others with longer-term needs. They visit, send cards, and call those who because of their illness or other problems need just a little extra TLC.

Contact: Deacon Michelle Mooney

## **Prayer Team**

Prayer Team members pray for those who are homebound, ill, in the hospital, having surgery, experiencing difficult life situations; and those who are facing death or who have died.

Contact: Susan Rohde

# Community Life (cont.)

## **Shepherds Ministry**

The members of the Shepherds Ministry work to help people who are new to the St. Mark's community become familiar with the life of the parish and help newcomers find ways to use their gifts for ministry. The Shepherds invite newcomers to share in conversation and provide information about ministries and programs at St. Mark's.

Contact: Fr. Ian Burch

## **Thursday Night Book Club**

The Thursday book club meets online, discussing books across genres and subjects. The book club has tackled books about racism, incarceration, the environment, Native American boarding houses, Biblical hermeneutics, and even a few memoirs.

Contact: Fr. Ian Burch

## **Women's Book Group**

The Women's Book Group meets every few weeks for book discussions and fellowship. The group gathers in November to choose books for the following year. The group meets in person at members' homes or over Zoom.

Contact: Kathy Katter



# Administrative Programs

## **Building Maintenance**

Our junior warden coordinates projects to maintain our building and assigns small jobs to member volunteers.

Contact: Vince Katter

## **Finance Committee**

The Finance Committee monitors the budget and financial stewardship of the Church and plan the budget for approval by the Vestry.

Contact: Jason Shimko

## **Stewardship Committee**

The Stewardship Committee coordinates our annual pledge campaign and looks for ways to encourage spirit-filled, proportionate giving of our time, talents and money. This group does the majority of its work in the fall.

Contact: Fr. Ian Burch or Travis Trott